



5620 S. 72<sup>nd</sup> St.  
 Omaha, NE 68127  
 Phone (402) 339-3707  
 Fax (402) 339-3624  
 tradeshows@aaarentsevents.com

## ORDER RECAP AND CREDIT CARD AUTHORIZATION FORM

Name Of Event \_\_\_\_\_ Date \_\_\_\_\_

Company Name \_\_\_\_\_ Booth# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Ordered By \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

One copy of your final invoice will be issued. All other copies are \$15.00+tax per transaction via mail, e-mail or fax.

### PLEASE COMPUTE YOUR ORDERS

Rental Order.....	\$	_____
Other.....	\$	_____
Use Tax @ 7.5%.....	\$	_____
Total Due.....		\$ _____

### PLEASE FILL OUT THE FOLLOWING INFORMATION FOR CREDIT CARD PAYMENT

Cardholder Name (PLEASE PRINT) \_\_\_\_\_

Billing Address for Card \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

V-Code \_\_\_\_\_ Card Number \_\_\_\_\_

Expiration Date \_\_\_\_/\_\_\_\_ \_\_VISA \_\_MASTERCARD \_\_AMERICAN EXPRESS \_\_DISCOVER

Cardholder Signature \_\_\_\_\_

PAYMENT POLICY: 100% PLUS ALL APPLICABLE TAX IS DUE BY APRIL 3, 2019. ALTERATIONS TO EXISTING ORDERS ARE SUBJECT TO A \$35.00 CHARGE. ORDERS TAKEN DURING SHOW SET UP REQUIRE CREDIT CARD INFORMATION BEFORE ITEMS ARE PLACED IN THE BOOTH. ONCE THE EQUIPMENT IS PLACED IN YOUR BOOTH, NO REFUNDS WILL BE GIVEN.

**ORDER DEADLINE DATE: APRIL 3, 2019**